SAFE OPERATING PROCEDURE (SOP)			
OF ED	EDUCATION D TRAINING ARC WELD		H WESTERN EY INSTITUTE
Personal Protective Equipment			
HOT			
WARNING			
Do not attempt to use this equipment without formal instruction/training			
SAFETY HAZARDS / RISKS Electricity Arc flashes			
		lot work pieces	
		IV Radiation	
1.	Eye, foot and clothing protection MUST be worn.		
2.	Approved welding mask with correct grade lens MUST be worn.		
3.	Approved welding gloves MUST be worn while welding.		
4.	Leather apron and jacket MUST be worn while welding.		
5.	Hair MUST be covered or restrained.		
6.	Familiarise yourself with and check all equipment operations and controls.		
7.	Ensure area is clear before starting equipment.		
8.	Ensure work area is dry to avoid possible electric shock.		
9.	Check that area lighting is adequate.		
10.	Check electrical work leads and fittings are in good condition and secure.		
11.	Ensure equipment is correctly set up for current, voltage, wire feed and gas		
	flow.		
12.	If machine is water cooled ensure water is turned on.		
13.	Ensure other people are protected from arc flashes by closing welding bay		
	curtain or erecting welding screen.		
14.	Always use fume extraction system while operating the equipment.		
15.	Take care to avoid arc flashes.		
16.	Turn OFF and isolate power supply immediately when finished.		
NOTE: Refer to Safe Work Procedure (SWP) for more detail.			
REPORT ALL FAULTS IMMEDIATELY TO SUPERVISOR			