SAFE OPERATING PROCEDURE (SOP)



BENCH ROUTER



















WARNING

Do not attempt to use this equipment without formal instruction/training

SAFETY HAZARDS / RISKS

- Dust and grit particles
- Noise
- Eye injuries

- Entanglement of torn or loose clothing or hair
- Electricity
- 1. Eye, hearing, clothing and foot protection MUST be worn.
- 2. A dust mask MUST be worn when operating this equipment.
- 3. Gloves MUST NOT be worn when operating this equipment.
- 4. Hair MUST be covered or restrained.
- 5. Know where emergency STOP button is located.
- 6. Ensure power is **OFF** before proceeding with safety checks.
- 7. Check leads and switches for damage before use.
- 8. Clear table of any debris.
- 9. Be aware of other personnel in the immediate vicinity.
- 10. Use correct tools to change router bits, check router bits for any damage.
- 11. Set up spindle fence and secure firmly to carriage table.
- 12. Set guard to correct height.
- 13. After all checks have been made turn main power on and test run.
- 14. Keep hands clear of moving components and machinery.
- 15. Operate bench router with extreme caution.
- 16. Do not overload the motor.
- 17. Never leave running machine unattended.
- 18. Turn OFF power supply and isolate immediately when finished.
- 19. Clean bench router and work area when finished.

NOTE: Refer to Safe Work Procedure (SWP) for more detail.

REPORT ALL FAULTS IMMEDIATELY TO SUPERVISOR

Validated by: R.A.T.S. Pty Ltd Date: 16-02-09

SOP Bench Router Version 1 Page 1 of 1